




德明財經科技大學

Takming University of Science and Technology

115 學年度 外國學生一般班招生簡章

Academic Year 2026 Admission Guidelines for International Students in General Program

學校地址 Address	114011 臺灣臺北市內湖區環山路一段56號 No. 56, Sec. 1, Huanshan Rd., Neihu Dist., Taipei City 114011, Taiwan (R.O.C.)	 招生諮詢 Admissions Inquiry
聯絡電話 Tel.	+886-2-26585801 轉分機(ext.) 3130-3132	
聯絡信箱 Email	linda.du@takming.edu.tw	
官網 Website	https://www.takming.edu.tw	

本校除宣傳、推廣及協助學生辦理來臺必要程序外，並未委外辦理招生事務。

Except for the dissemination, promotion, and assistance with necessary procedures for students coming to Taiwan, Takming University of Science and Technology has not outsourced its admissions process to any agencies.

目錄 Contents

115 學年度外國學生一般班申請入學單獨招生簡章重要日程表 Important Dates in the Academic Year 2026 Application and Brochure for International Students Admission in General Program.....	2
申請流程 Application Procedure.....	3
一、招生方式 Method of recruitment.....	4
二、申請資格 Eligibility of application	4
三、招生系別及招生名額 Departments and quota.....	7
四、報名方式及繳交證件 Application method and document required.....	10
五、財力證明基準 Financial Requirement	11
六、審查程序與成績計算 Review process and Grade criteria calculation.....	11
七、錄取原則 Acceptance.....	11
八、報到及註冊入學 Registration and enrollment.....	12
九、申訴程序 Grievance procedure	13
十、學雜費收退費標準 Tuition and Miscellaneous Fees and Refund.....	14
十一、獎學金 Scholarships.....	16
十二、備註 Note	17
附表 Appendix	
附表一 申請入學繳交資料項目檢查表 Appendix 1 Application Checklist.....	18
附表二 外國學生入學申請表 Appendix 2 Application Form for International Students.....	19
附表三 申請人切結書 Appendix 3 Declaration Form.....	20
附表四 外國學生入學文件審查授權書 Appendix 4 Authorization Statement.....	22
附表五 外國學生通訊錄 Appendix 5 International Students' Contact Information.....	23
附表六 學習計畫書 Appendix 6 Study Plan.....	24
德明財經科技大學位置及交通資訊 Location and Directions to Takming University of Science and Technology.....	25

115 學年度外國學生一般班申請入學單獨招生簡章重要日程表
Important Dates in the Academic Year 2026 Application and Brochure for
International Students Admission in General Program


外國學生一般班 International Students in General Program	
秋季班【2026 年 9 月入學】重要日程 Fall Semester (September 2026 Enrollment) Important Dates	
項目 Events	日期 Date
申請時間 Application time	2026 年 5 月 15 日~2026 年 7 月 20 日 May 15 ~ Jul 20 , 2026
資料審查 Application review	2026 年 7 月 21 日~2026 年 7 月 27 日 Jul 21 ~ Jul 27 , 2026
公告錄取名單 Results of admission announcement	2026 年 8 月 5 日 Aug 5 , 2026
寄發入學許可 Admission letter distribution	2026 年 8 月 11 日起 Aug 11 , 2026 onwards
開學 Semester start date	2026 年 9 月 7 日 Sep 7 , 2026
註冊截止日期 Enrollment deadline	2026 年 10 月 16 日 Oct 16 , 2026

錄取須知 Note on Admission

請注意，取得入學通知書不保證可獲發簽證。有關中華民國駐外館處聯絡方式，請至外交部網站查詢 <http://www.mofa.gov.tw/>

Please note that obtaining a letter of admission does not guarantee a visa. For contact information of the Republic of China embassies abroad, please visit the website of the Ministry of Foreign Affairs <http://www.mofa.gov.tw/>.

申請流程 Application Procedure

<p>流程 Procedure</p>	<p>說明 Instructions</p>
<p>一、確定申請資格及系所 Check eligibility and departments to apply</p>	<ul style="list-style-type: none"> ● 招生系所請查詢簡章(詳如第 7 頁) Please refer to the Admission Guide for recruiting departments (detailed in page 7).
<p>二、準備及繳交文件 Prepare documents required for application</p>	<ul style="list-style-type: none"> ● 詳細繳交資料請查詢簡章第 10 頁 Please see page 10 for details on documents to be submitted.
<p>三、申請作業 Online Application</p>	<ul style="list-style-type: none"> ● 線上申請 Apply online  <p>https://netinfo.takming.edu.tw/tip/foreign/index.php</p>
<p>四、申請資料審查 Review the applicants' documents for qualification</p>	<ul style="list-style-type: none"> ● 資料不齊全時，除特殊情形外，一律不予受理。 ● 國際事務處先進行申請資格審查，再送各系書面資料審查，最後經本校校級外國學生招生委員會議審議決定錄取名單。 ● Incomplete applications will not be processed, except under exceptional circumstances. ● The Office of International Affairs will first conduct an eligibility review. Applications that pass this review will then be forwarded to the respective departments for document evaluation. The final admission list will be determined by the University-level International Student Admissions Committee.
<p>五、審查結果通知 Notification of review results</p>	<p>1.網站公告 Website announcement： https://oia.takming.edu.tw/p/426-1036-8.php?Lang=zh-tw</p>  <p>2.電子郵件通知 Email</p>

一、招生方式 Method of recruitment

本校招生方式以辦理招生說明會，於學校官網公開申請資訊或畢業校友會共同宣傳。

The recruitment methods include conducting recruitment briefings, publicizing application information on the university's official website, or through the alumni association.

二、申請資格 Eligibility of application

(一) 申請資格依據教育部「外國學生來臺就學辦法」及本校「外國學生招生規定」為基準。

Application eligibility is based on the Ministry of Education's "Regulations Regarding International Students Undertaking Studies in Taiwan" and the University's "International Student Admission Regulations."

(二) 具外國國籍且未曾具有中華民國國籍(*註1)，(1)未曾以僑生身分在臺就學、(2)未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

An individual of foreign nationality who has never held Republic of China (R.O.C.) nationality (*Note 1) and who meets the following criteria: (1) has never studied in Taiwan as an Overseas Chinese student, and (2) has not been placed by the University Entrance Committee for Overseas Chinese Students in accordance with the "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan" in the academic year of application.

(三) 具外國國籍且符合下列規定，於申請時並已連續居留(*註2)海外六年以上者(*註3)，得申請入學。

An individual of foreign nationality who meets the following requirements and has resided overseas continuously (*Note 2) for at least six years (*Note 3) at the time of application may apply for admission.

1. 申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。

A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan.

2. 申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。

A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.

3. 前 2 款條件皆未曾以僑生身分在臺就學，且未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

Applicants under the preceding two subparagraphs must have never studied in Taiwan as an Overseas Chinese student, and must not have been placed by the University Entrance Committee for Overseas Chinese Students in accordance with the "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan" in the academic year of application.

(四) 具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留(*註 2)六年以上者，得申請入學。

A person of foreign nationality, who is eligible for permanent residence in Hong Kong or Macau, who has never held household registration in Taiwan since birth, and, who at the time of their application has resided in Hong Kong, Macau or elsewhere overseas (*2) continuously for at least six (6) years are eligible to apply for admission.

- (五) 曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外(*註 2)六年以上者，得申請入學。

A person who was formerly from the Mainland China who has foreign nationality and has never held household registration in Taiwan since birth, and who at the time of their application has resided overseas (*2) continuously for at least six (6) years may apply for admission.

- (六) 依教育合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經教育部核准，得申請入學。

A foreign national who is selected and recommended to study in Taiwan by a foreign government, agency, or school under an educational cooperation agreement, and who has never held household registration in Taiwan from the beginning, may apply for admission upon approval by the Ministry of Education.

- (七) 外國學生申請來臺就讀學士班以下學程，在國內停留未滿一年，因故退學或喪失學籍，得重新申請來臺就學，並以一次為限。

An international student applying to study at or below the bachelor's degree level in Taiwan who has stayed in Taiwan for less than one year and has withdrawn or lost their student status for any reason may re-apply for studies in Taiwan. Such re-application is limited to one time only.

- (八) 外國學生在臺就讀其他大學校院時，因操行不及格或學業考核未達規定、違反法令或校規情節嚴重致遭退學或喪失學籍者，不得申請入學。

International students who have studied at other universities/colleges in Taiwan and were expelled or lost their student status due to failing conduct grades, failure to meet academic standards, or serious violations of laws or university regulations are not eligible to apply for admission.

- (九) 外國學生具國外高中畢業資格者或具有與我國學制相當之同等學力資格者，得申請入學本校學士班；具學士學位者或具有與我國學制相當之同等學力資格者，得申請入學本校碩士班。

International students holding a foreign high school diploma or an equivalent academic qualification corresponding to the R.O.C. educational system may apply for admission to the bachelor's program; those holding a bachelor's degree or an equivalent academic qualification corresponding to the R.O.C. educational system may apply for admission to the master's program.

- (十) 外國學生申請入學本校學歷採認，除依我國「外國學生來臺就學辦法」規定辦理，並應符合以下規定：

The verification of academic credentials for international students applying for admission to the University shall be conducted in accordance with the R.O.C. "Regulations Regarding International Students Undertaking Studies in Taiwan" and must also meet the following requirements:

1. 持大陸地區學歷：應依我國「大陸地區學歷採認辦法規定辦理」。

Academic credentials from Mainland China: Shall be handled in accordance with the R.O.C. "Regulations Governing the Verification and Recognition of Academic Degrees from Mainland China."

2. 持香港或澳門學歷：應依我國「香港澳門學歷檢覈及採認辦法規定」辦理。

Academic credentials from Hong Kong or Macao: Shall be handled in accordance with the R.O.C. "Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao."

3. 持同等學力申請入學者，其同等學力認定標準應符合我國教育部公告之「入學大學同等學力認定標準」。

Applicants applying with equivalent academic qualifications: The standards for recognizing equivalent qualifications shall comply with the "Standards for Recognition of Equivalent Educational Levels for University Admission" promulgated by the R.O.C. Ministry of Education.

- (十一) 國外高中或大學以上學歷文件須符合我國教育部採認之學校。請參考我國教育部兩岸教育司網頁查詢：請至我國教育部網頁→點選「國際及兩岸教育」→點選「業務專區」→點選「海外留學」→點選「外國大學校院參考名冊」。

Foreign high school or university-level (and above) academic credentials must be awarded by schools recognized by the R.O.C. Ministry of Education. Please refer to the website of the Department of International and Cross-Strait Education of the MOE for verification: Go to the MOE website → Click on "International and Cross-Strait Education" → Click on "Services" → Click on "Study Abroad" → Click on "Database for the Reference List of Foreign Universities."

- (十二) 如違反上述任一條件之申請者，經查證屬實後，撤銷入學資格、開除學籍或本校畢業資格，且不發給任何學歷證明。

If an applicant is found to have violated any of the above conditions, and the violation is verified, their admission qualification, student status, or graduation qualification from the University will be revoked, and no academic credentials or certificates will be issued.

- (十三) 學歷資格：經教育部認可之國外公立或已立案之私立高中職以上學校畢業者。

Academic Qualifications: Graduates from foreign public or registered private high schools (or above) recognized by the Ministry of Education (MOE).

註 1：依「中華民國國籍法」第二條規定，有下列各款情形之一者，屬中華民國國籍：

*Note 1: According to Article 2 of the "Nationality Act of the Republic of China," a person shall have the nationality of the Republic of China under any of the following conditions:

(1) 出生時父或母為中華民國國民。

His/her father or mother was a national of the Republic of China at the time of his/her birth.

(2) 出生於父或母死亡後，其父或母死亡時為中華民國國民。

He/she was born after the death of his/her father or mother, and his/her father or mother was a national of the Republic of China at the time of death.

(3) 出生於中華民國領域，父母均無可考，或均無國籍者。

He/she was born in the territory of the Republic of China, and his/her parents are both unknown or stateless.

(4) 歸化者 He/she has undergone the naturalization process.

*註 2：海外係指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每歷年在國內停留 期間不得逾 120 日。

*Note 2: "Overseas" refers to countries or regions outside of Mainland China, Hong Kong, and Macao. "Continuous residence" means that the international student's stay in Taiwan shall not exceed 120 days in each calendar year.

註 3：六年，以擬入學當學期起始日期(2 月 1 日或 8 月 1 日)為終日計算之。

*Note 3: The six-year period is calculated up to the starting date of the intended semester of enrollment (February 1 or August 1).

三、 招生系別及招生名額 Departments and quota

學院 College	招生系別 Department	學士班 Bachelor's program	碩士班 Master's program
財金學院 College of Finance	會計資訊系 Department of Accounting Information	√	
	財政稅務系 Department of Public Finance and Taxation	√	
	風險管理與財富規劃系 Department of Risk Management and Wealth Planning	√	
	財務金融系 Department of Banking and Finance	√	
管理學院 College of Management	企業管理系 Department of Business Administration	√	
	企業管理系時尚經營管理組 Division of Fashion Management Department of Business Administration	√	
	國際貿易系 Department of International Trade	√	
	流通管理系 Department of Distribution Management	√	
	行銷管理系 Department of Marketing Management	√	
	行銷管理系觀光與會展組 Department of Marketing Management (Division of Tourism and MICE)	√	
	應用外語系 Department of Applied Foreign Languages	√	
	應用外語系日文組 Japanese Division, Department of Applied Foreign Languages	√	
	運動產業經營學士學位學程 Bachelor of Degree Program in Sports Industry Management	√	
資訊學院 College of Informatics	資訊管理系 Department of Management Information System	√	
	資訊科技系 Department of Information Technology	√	
	多媒體設計系 Department of Multimedia Design	√	
財金學院 College of Finance	財務金融系理財與稅務管理碩士班 Graduate Institute of Financial Planning and Taxation Management (Department of Banking and Finance)		√
總招生名額 Quota		79	2

(一)修業年限 Program Duration

學士班以四至六年為限 Bachelor Programs : 4 to 6 years.

碩士班以二至四年為限 Master Programs : 2 to 4 years.

(二)語文能力基準 Language Proficiency Criteria

課程以中文授課為主，申請學士班應具備華語文能力測驗(TOCFL)A2 級(含)以上能力證明；申請碩士班應具備華語文能力測驗(TOCFL)B2 級(含)以上能力證明。

Courses are primarily taught in Chinese. Applicants for bachelor's degree programs must provide proof of Chinese proficiency equivalent to TOCFL Level A2 or above; applicants for master's degree programs must provide proof of Chinese proficiency equivalent to TOCFL Level B2 or above.

申請注意事項 Notes

- (一) 申請人應符合申請資格及申請之各項規定。

Applicant should comply with eligibility and application requirements.

- (二) 外國學生經入學大專校院，因操行不及格、學業考核未達規定或因犯刑事案件經判刑確定致遭退學者，不得向本校申請入學；若違反此規定並經查證屬實者，本校得撤銷其入學資格。

International students who have been admitted to any college or university but were subsequently expelled due to failing conduct grades, academic performance below established standards, or conviction of a criminal offense are not eligible to apply for admission to this University. If an applicant violates this policy and the violation is confirmed, the University reserves the right to revoke their admission status.

- (三) 學生修讀學士學位，四年制修業年限以四年為原則、二年制修業年限以二年為原則、碩士班以二年為原則；學生未能於規定修業年限內畢業者，得延長修業年限，但以延長二學年為限。

In principle, students should complete bachelor's degree programs within four years for four-year programs, two years for two-year programs, and two years for master's degree programs. Where the student fails to graduate within the stipulated period, the student may extend the studies time, but the extension of study is limited to two academic years.

- (四) 已錄取之學生，如經發現申請資格不符規定或所繳交之證明文件有假借、冒用、偽造、或塗改者，即取消入學資格，且不發給任何學歷(力)證明。如在畢業後始發現上述情事者，除勒令繳回撤銷其學位證書外，並公告取消其畢業資格。

Once an admitted student is found ineligible or the certificates submitted for application were borrowed, fabricated, forged, or altered, the admission will be revoked. The student will not be issued any certification of academic credentials or qualifications. If any such circumstances are discovered after a student has already graduated, the former student's eligibility to graduate would be revoked and any degree already awarded would be returned and rescinded.

- (五) 申請入學表之通訊地址欄，請填寫永久地址及電話，如通知無法寄達或連絡，視為放棄權益。

For the contact address in the application form, please provide a permanent address and telephone. If the notification cannot be delivered or communicated, it will be deemed as relinquishment.

- (六) 外國學生來臺就學後，其於就學期間許可在臺初設戶籍登記、戶籍遷入登記、歸化或回復中華民國國籍者，喪失外國學生身分，應予退學。但符合下列情形之一者，不在此限。
1. 入學方式與我國內一般學生相同。
 2. 依國籍法第四條第一項第一款至第三款申請歸化取得中華民國國籍。
 3. 符合第二條第一項規定且依國籍法第三條至第七條申請歸化取得中華民國國籍。

An international student who has been permitted to undertake initial household registration, resident registration, naturalization, or restoration of R.O.C. nationality procedures during the course of their studies in Taiwan will forfeit their international student status and shall be dismissed by their educational institution. However, those who meet one of the following conditions shall not be subject to this restriction.

1. The method of admission is the same as that for general domestic students.
 2. Applying for naturalization to obtain R.O.C. nationality pursuant to Subparagraphs 1 to 3 of Paragraph 1 of Article 4 of the Nationality Act.
 3. Meeting the provisions of Paragraph 1 of Article 2 and applying for naturalization to obtain R.O.C. nationality pursuant to Articles 3 to 7 of the Nationality Act.
- (七) 外國學生有違反就業服務法之規定經查證屬實者，本校應即依規定處理。

If an investigation verifies that an international student has violated the provisions of the Employment Services Act, the University shall immediately handle the matter in accordance with the regulations.

- (八) 本簡章若有未盡事宜，悉依教育部「外國學生來臺就學辦法」、本校「外國學生招生規定」處理。

In the event of any matters not covered by these regulations, they shall be handled in accordance with the Ministry of Education's "Regulations Regarding International Students Undertaking Studies in Taiwan" and this University's "Admission Regulations for International Students."

四、報名方式及繳交證件 Application method and document required

招生方式為本校自行辦理獨立招生。本申請入學免繳報名費用，申請人須檢附下列申請表件，於線上系統進行報名，逾時不予受理，未繳申請資料或資料不全者視同不符申請條件。

The recruitment process is conducted through the university's independent admissions system. There is no application fee for this admission. Applicants must submit all required documents via the online portal. Applications submitted after the deadline will not be accepted. Applicants who fail to submit all required materials or whose submissions are incomplete will be considered ineligible.

※以下項目均為必繳文件The following items are all required documents.※

項次 No.	繳交項目 Required Submission Items
1	入學申請表及通訊錄(系統) Admissions application form and Contact information (system)
2	護照或母國身分證影本 A copy of the passport or national ID issued by the applicant's home country
3	高中(含)以上畢業學歷畢業證書或同等學力證明文件及歷年成績單一份。 (中、英文以外之語文，應附經公證之中文或英文譯本) Certificates and transcripts of the high school (or above) or equivalent qualifications to the academic degree system of Taiwan. (A notarized copy of a Chinese or English translation is required if the original Graduation Certificates & Transcripts are in a language other than Chinese or English.) 【備註】應屆畢業生，申請時如尚未取得臨時畢業證書可暫以「在學證明」及「歷年成績單」作為申請附件，但註冊時必須繳交臨時畢業證書，如未檢附者撤銷學籍取消入學資格。 【Note】For graduating students who have not yet received their provisional graduation certificate at the time of application, an "Enrollment Certificate" and "Official Transcripts" may be submitted as temporary documents. However, the provisional graduation certificate must be submitted during registration. Failure to provide this document will result in the revocation of student status and cancellation of admission eligibility.
4	經認證之中文或英文成績單。 Authenticated academic transcripts in Chinese or English.
5	財力證明文件（財力證明須申請者本人帳戶且近三個月不得少於美金 3,000 元） Proof of financial support (The financial statement must be from an account in the applicant's own name and show a minimum balance of US\$3,000 within the past three months).
6	語言能力證明： 申請學士班應具備華語文能力測驗(TOCFL)A2 級(含)以上能力證明； 申請碩士班應具備華語文能力測驗(TOCFL)B2 級(含)以上能力證明。 Applicants for bachelor's degree programs must provide proof of Chinese proficiency equivalent to TOCFL Level A2 or above; applicants for master's degree programs must provide proof of Chinese proficiency equivalent to TOCFL Level B2 or above.
7	學習計畫書 1 份 A study plan
8	入學文件審查授權書 1 份 (系統) 1 copy of Authorization Statement (System)
9	申請人切結書 1 份 (系統) 1 copy of Applicant's Declaration Form (System)

五、財力證明基準 **Financial Requirement**

足夠在臺就學之財力證明，或政府、本校或民間機構提供全額獎助學金之證明。財力證明須經金融機構開立存款證明，最低額度為美金三千元。

Proof of financial support sufficient to cover the expenses for studying in Taiwan, or proof of a full scholarship provided by the government, this University, or a private institution. The financial proof must be a certificate of deposit issued by a financial institution, with a minimum amount of US\$3,000.

六、審查程序與成績計算 **Review process and Grade criteria calculation**

本校受理申請人報名後，由國際事務處先就國籍及學歷是否符合外國學生身分進行申請資格審查，再由各系進行申請人書面資料審查，評分標準為學習計畫 50%、在校成績 50%，最後經校級外國學生招生委員會議審議決定錄取名單。

總分相同者，將依序以學習計畫、在校成績之得分高低決定排序。

Upon receiving an application, the Office of International Affairs will first conduct an initial eligibility review regarding the applicant's nationality and academic background to verify their international student status. Subsequently, the respective departments will review the applicant's submitted documents based on the following evaluation criteria: Study Plan (50%), and Academic Performance (50%). The final list of admitted students will be determined and approved by the University's International Student Admissions Committee. In the event of a tie in total scores, applicants will be ranked based on their individual scores in Study Plan, and Academic Performance, in that sequence.

七、錄取原則 **Acceptance**

(一) 錄取名單由本校校級外國學生招生委員會訂定最低錄取標準，總成績未達標準者，不予錄取。凡成績達標之考生，依總分高低錄取為正取生或備取生。若符合標準之人數少於招生名額，得不足額錄取。

正取生遇有缺額時，由備取生依序遞補至開學日止。錄取結果經本校校級外國學生招生委員會核定後公告。

The minimum admission standard is determined by the University International Student Admissions Committee. Applicants whose total scores fail to meet this standard will not be admitted. Candidates who meet the standard will be admitted as accepted students or waitlisted students based on their total scores and their order of preference. If the number of qualified candidates is less than the admission quota, the University may admit fewer students than the specified quota. Should there be any vacancies among the accepted students, waitlisted candidates will fill the vacancies in sequential order until the first day of classes. The final admission results will be officially announced after being approved by the University International Student Admissions Committee.

(二) 正取生放棄錄取資格，所遺缺額由備取生(依規定)遞補。

Accepted applicants declining the offer, and their vacancies will be offered to other candidates on the wait list.

八、報到及註冊入學 **Registration and enrollment**

- (一) 錄取名單將公告於本校外國學生招生資訊網，並以電子郵件寄發錄取通知書，錄取生應依通知書上日期 2026 年 8 月 5 日至 8 月 10 日前於報到系統回覆就讀意願。辦理報到及到校註冊，註冊時應繳驗護照、學歷證件及成績單(均須經駐外館處驗證蓋章)，逾期未報到註冊者，取消入學資格。

The admission list will be officially announced on the university's International Student Recruitment website. Admission notices will be sent via email. Admitted students must confirm their intent to enroll through the online registration system between August 5 and August 10, 2026.

To complete the enrollment process, students must register at the university. During registration, they are required to submit their original passport, academic certificates, and official transcripts—all of which must be verified and stamped by an overseas Taiwan representative office. Failure to complete registration by the deadline will result in the cancellation of admission eligibility.

- (二) 新生註冊時應檢附已投保自入境當日起至少六個月效期之醫療及傷害保險，前項保險證明如為國外所核發者，應經駐外館處驗證，在校生應檢附我國全民健康保險等相關保險證明文件，其保險有效期須包含在臺就學期間。如尚未投保者(限具正式學籍生)，可於註冊時繳納保險費，由本校代辦投保事宜。

Upon enrollment, new students shall submit a certificate for health and injury insurance valid for at least six months from the date of entry. If the insurance certificate is issued overseas, it shall be authenticated by the overseas embassy. Current students shall provide proof of national health insurance valid for the duration of their studies in Taiwan. If the student has not purchased insurance (limited to students who have formally enrolled), they may pay for insurance premium at enrollment and the University will purchase the insurance on their behalf.

九、申訴程序 Grievance procedure

- (一) 依據性別平等教育法第 13 條規定：「學校之招生及就學許可不得有性別、性別特質、性別認同或性傾向之差別待遇。但基於歷史傳統、特定教育目標或其他非因性別因素之正當理由，經該管主管機關核准而設置之學校、班級、課程者，不在此限。」

According to Article 13 of the Gender Equity Education Act: “The school shall not discriminate against a prospective student during recruitment or evaluation of applications for admission on the basis of his or her gender, gender temperaments, gender identity or sexual orientation. With the approval of the competent authority, this requirement will not apply to schools, classes and curricula with a specific historical tradition, special education objectives, or other reasons unrelated to gender.”

- (二) 外國學生如對招生事宜或有違反性別平等原則之疑慮者，得於事實發生之日起三日內，向本校校級外國學生招生委員會提出書面申訴，逾期不予受理，申請者之申訴書應敘明疑義之具體理由，並提出佐證資料供校級外國學生招生委員會參考；本校受理申訴案後，即召開校級外國學生招生委員會審議，並於一週內正式答覆。

If an international student has doubts about recruitment matters or violation of gender equity principle, they may, within three days from the date of occurrence, lodge a written appeal to the University's International Student Recruitment Committee. Any appeals after the deadline will not be processed. Appellants should state specific reasons for their appeal in the letter and provide supporting evidence. The International Student Recruitment Committee will conduct a review and provide a formal response within one week.

- (三) 申請者之申訴如有下列情形者不予受理：

The following lists the circumstances where the appeals by applicants will not be accepted:

1. 申訴內容於招生相關法令或招生簡章內已有明確規範者。

The content of the appeal is clearly outlined in relevant recruitment regulations or the admission brochure.

2. 不具名申訴者 Anonymous appeal
3. 逾期申訴者 Late appeal

十、學雜費收退費標準 Tuition and Miscellaneous Fees and Refund

(一) 收費標準 Fee Standards

學雜費為每學期計算，所有費用均以新台幣(NTD)為準。

The tuition and miscellaneous fees are calculated per semester, and all fees are based on New Taiwan Dollars (NTD).

每學期 per semester	學雜費(新台幣) Tuition and Fees (NTD\$)
第 1 年第一學期 Year 1, Semester 1	NT\$22,660/學期/semester
第 1 年第二學期~第 4 年第二學期 From Year 1, Semester 2 to Year 4, Semester 2	NT\$ 45,320 /學期/semester

*115 學年度學雜費收費標準尚未定案，僅提供 114 學年度學雜費收費標準作參考。

*The tuition and miscellaneous fee standards for the 115th Academic Year (2026-2027) have not yet been finalized; the fee schedule for the 114th Academic Year (2025-2026) is provided for reference only.

(二) 退費標準 Refund Standards

學生休、退學時間 Student leave and withdrawal time	學費、雜費退費比例 Tuition and miscellaneous fee refund ratio
1. 註冊日(含當日)前申請休退學者 Students who apply for leave of absence before the registration date (including the registration date)	已收費者，全額退費 Full refund for those who have already paid
2. 於註冊日之次日起至上課(開學)日之前一日申請休、退學者 Students who apply for leave of absence or withdrawal from the day after registration to the day before the start of school (school term)	退還學費 2/3，雜費全部及其餘各費全部 Refund 2/3 of tuition fees, all miscellaneous fees and all other fees
3. 於上課(開學)日(含當日)之後而未逾學期 1/3 申請休、退學者 Students who apply for leave of absence or withdrawal after the first day of class (including the first day) but within 1/3 of the semester	退還學雜費及其餘各費總和之 2/3 Refund 2/3 of the total tuition and miscellaneous fees and other fees
4. 於上課(開學)日(含當日)之後逾學期 1/3，而未逾學期 2/3 申請休、退學者 Students who apply for leave of absence or withdrawal after more than 1/3 of the semester but less than 2/3 of the semester after the first day of class (including the first day of school)	退還學雜費及其餘各費總和之 1/3 Refund 1/3 of the total tuition and miscellaneous fees and other fees
5. 於上課(開學)日(含當日)之後逾學期 2/3 申請休、退學者 Students who apply for leave of absence or withdrawal more than 2/3 of the semester after the first day of class (including the first day)	所繳各費，不予退還 All fees paid are non-refundable

(三) 住宿費 Dormitory fees

實際住宿費依當學年度公告金額為主

The accommodation fees may change according to the announcement on the current academic year.

收費 Expense	說明 Description
NTD 15,000 每學期/ per semester	1. 六人一間 Six-person room. 2. 以 18 週計算，寒暑假另計 Calculated based on 18 weeks; winter and summer breaks are calculated separately. 3. 冷氣費另計 Air conditioning fees are separate. 4. 押金另計 Deposit is not included.

(四) 其他費用 Other fees

項目 Item	費用(新台幣) Fees
學生團體醫療保險(取得外僑居留證六個月前) Student Group Health Insurance Fees(before six months from obtaining the Alien Resident Certificate)	NTD 500 (每月/ Monthly)
全民健保(取得外僑居留證六個月後) National Health Insurance (eligible to apply 6 months after receiving the Alien Resident Certificate)	NTD 826 (每月/Monthly)
學生團體保險費 Student Group Insurance Fees	NTD 335(每學期/Semester)
電腦及網路通訊使用費 Computer and network facilities Fees	資訊學院：NTD 1,200 (每學期/Semester) College of Informatics
	管理、財金學院：NTD 850 (每學期/Semester) College of Management、College of Finance
居留證辦理費 Alien Resident Certificate Application Fees	效期 1 年(1-year term)：NTD 1,000 元 效期 2 年(2-year term)：NTD 2,000 元 效期 3 年(3-year term)：NTD 3,000 元
新生體檢費 Freshman Healthy Examination Fees	基本檢查費為 NTD 600 (一次/ once) The basic examination fee is NTD 600

備註/Note：為維護國際學生健康，自入學註冊時均應參加六個月的傷病醫療保險。領有居留證明文件之國際學生，於來臺連續居留滿 6 個月或曾出境 1 次未逾 30 日，其實際居住期間扣除出境日數後，併計達 6 個月之日起，依法參加全民健保。(如有變動，需依相關規定辦理)。

To safeguard the health of international students, all incoming students are required to enroll in six months of accident and health insurance upon registration. International students holding a residence permit must join the National Health Insurance program by law after continuously staying in Taiwan for six months, or after having left Taiwan once for no more than 30 days. The actual residence period, minus the days spent abroad, counts toward the six-month requirement.

(If there are any changes, relevant regulations must be followed.)

十一、獎學金 Scholarships

※ 深德明心新生入學獎學金 Takming Scholarship

- 本校新生出具校友、校友直系親屬、校友配偶、校友(或在校學生)之兄弟姐妹證明且已完成註冊程序入學本校就讀者。

Freshmen of the university should present proof of alumni, immediate family members of alumni, spouses of alumni, brothers or sisters of alumni (or current students) and have completed the enrollment procedure.

- 本校新生及其直系親屬或兄弟姊妹[2 人(含)以上]同時錄取本校且已完成註冊程序入學本校就讀者。

Freshmen of the university and their immediate family members, brothers or sisters [2 people (inclusive) or more] are admitted to the school at the same time and have completed the enrollment procedure.

※ 優良獎學金 Outstanding Student Scholarship

每班在學學生總人數未滿三十人，獎勵最優一名；滿三十人未滿四十五人，獎勵最優前兩名；滿四十五人以上，獎勵最優前三名。前三名依學業、操行分數依序評比。學生前學期學業成績，應具備條件如下：

If the total number of students in each class is less than 30, the best one will be awarded; if there are more than 30 students but less than 45 students, the top two will be awarded; if there are more than 45 students, the top three will be awarded. The top three will be judged in order according to their academic and conduct scores. The academic performance of the previous semester should meet the following conditions:

- 1、學業總平均成績八十分以上且每科均須及格者。

Overall academic average grade is 80 or above and every subject is passed

- 2、操行成績八十分以上者。

Conduct score is 80 or above.

十二、備註 Note

- (一)外國學生之註冊、選課及保留入學資格、休學、退學等學籍管理依本校學則辦理；學業輔導及生活考核等事項依學生事務章則辦理。

International students' enrollment, course selection, admission deferral, suspension, withdrawal and etc. will be handled in accordance with the University's regulations. Academic and daily life assistance will be handled in accordance with the Charter for Student Affairs.

- (二)外國學生入境滿 6 個月後可加入全民健康保險，健保費依衛福部規定繳交，如尚未投保者(限具正式學籍生)，可於註冊時繳納保險費，由本校代辦投保事宜。

International students may join national health insurance after entry for 6 months. The insurance premium will be collected in accordance with the requirement by the Ministry of Health and Welfare. Those who have not purchased the insurance (limited to formally enrolled students) may pay the insurance premium upon enrollment and the university will purchase the insurance on their behalf.

- (三)獲准入學之學士班外國學生，到校時若已逾該學年度第一學期三分之一時程者，當學年度不得入學。

International students admitted to the bachelor program will not be able to enroll if they arrive after one-third of the first semester of the academic year has elapsed.

附表一/ Appendix 1

申請入學繳交資料項目檢查表

Application Checklist

※ 所有申請文件一律不退還，請自行保留備份

All submitted application documents will not be returned; please keep copies for your own records.

※ 以下項目均為必繳文件 The following items are all required documents.

項次 No.	繳交項目 Required Submission Items
1	入學申請表及通訊錄(系統) Admissions application form and Contact information (system)
2	護照或母國身分證影本 A copy of the passport or national ID issued by the applicant's home country
3	<p>高中(含)以上畢業學歷畢業證書或同等學力證明文件及歷年成績單一份。(中、英文以外之語文，應附經公證之中文或英文譯本)Certificates and transcripts of the high school (or above) or equivalent qualifications to the academic degree system of Taiwan. (A notarized copy of a Chinese or English translation is required if the original Graduation Certificates & Transcripts are in a language other than Chinese or English.).</p> <p>【備註】應屆畢業生，申請時如尚未取得臨時畢業證書可暫以「在學證明」及「歷年成績單」作為申請附件，但註冊時必須繳交臨時畢業證書，如未檢附者撤銷學籍取消入學資格。</p> <p>【Note】For graduating students who have not yet received their provisional graduation certificate at the time of application, an "Enrollment Certificate" and "Official Transcripts" may be submitted as temporary documents. However, the provisional graduation certificate must be submitted during registration. Failure to provide this document will result in the revocation of student status and cancellation of admission eligibility.</p>
4	經認證之中文或英文成績單。 Authenticated academic transcripts in Chinese or English.
5	財力證明文件（財力證明須申請者本人帳戶且近三個月不得少於美金 3,000 元） Proof of financial support (The financial statement must be from an account in the applicant's own name and show a minimum balance of US\$3,000 within the past three months).
6	<p>語言能力證明：</p> <p>申請學士班應具備華語文能力測驗(TOCFL)A2 級(含)以上能力證明；</p> <p>申請碩士班應具備華語文能力測驗(TOCFL)B2 級(含)以上能力證明。</p> <p>Applicants for bachelor's degree programs must provide proof of Chinese proficiency equivalent to TOCFL Level A2 or above; applicants for master's degree programs must provide proof of Chinese proficiency equivalent to TOCFL Level B2 or above.</p>
7	學習計畫書 1 份 A study plan
8	入學文件審查授權書 1 份 (系統) 1 copy of Authorization Statement (System)
9	申請人切結書 1 份 (系統) 1 copy of Applicant's Declaration Form (System)

附表二/Appendix 2

最近二吋相片
Attach one
recent
photograph here
(about 1"x2")
Anh

外國學生入學申請表

Application Form for International Students

※請於申請入學系統填寫以下資料※

※ Please enter the following information into the admission application system. ※

* 申請人姓名 Applicant's Name	(中文 Chinese)	經登錄後送出報名申請，中文姓名不得修改，請謹慎填寫! Once the application is submitted, your Chinese name cannot be modified. Please fill it in carefully!			
	(英文 English)	請務必與護照英文姓名相符 Please ensure this exactly matches the English name on your passport.			
* 戶籍地點 Registered Location		* 出生日期 Date of Birth		* 電話 Phone Number	
* 通訊地址 Address				* E-mail	
* 國籍 Nationality				* 性別 Gender	
* 護照號碼/母國身分證號碼 Passport No./National ID Card No.				外僑居留證號碼 ARC No.	

學歷 Educational background

學程 Degree	* 學校名稱 Name of Institution	* 畢業年份 Graduate year
最高學歷 Highest Academic Degree		

華語文能力 Chinese Level

* 華語文能力測驗 TOCFL	○無 ○入門級 Level 1(A1) ○基礎級 Level 2(A2) ○進階級 Level 3(B1) ○高階級 Level 4(B2)
---------------------------	--

*** 財力支援狀況：**

在本校求學期間費用來源 What is your major financial resource while you study in Taiwan ?

<input type="checkbox"/> 個人儲蓄 Personal Savings	<input type="checkbox"/> 父母支援 Parent Support
<input type="checkbox"/> 獎助學金 Scholarship	<input type="checkbox"/> 其他 Others

*** 擬申請就讀之班級**

Which class do you want to apply for Takming University of Science and Technology ?

系名 Department	班別名稱 Class

申請人切結書

Declaration Form

※請於申請入學系統確認資訊後簽名送出※

※Please sign and submit after confirming the information in the online application system. ※

一、本人保證符合中華民國教育部「外國學生來臺就學辦法」之規定。

I hereby certify that I meet the requirements set forth in the “Regulations Regarding International Students Undertaking Studies in Taiwan” issued by the Ministry of Education, Republic of China (R.O.C.).

二、本人保證符合以下 5 項其中之一：

I hereby attest that I fulfill one of the following conditions.

(一)具外國國籍且未曾具有中華民國國籍，未曾以僑生身分在臺就學、亦未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

At the time of application, I hold foreign nationality and have never held Republic of China (ROC) nationality. I have never studied in Taiwan as an overseas Chinese student, nor have I been assigned for admission by the University Entrance Committee for Overseas Chinese Students in accordance with the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students Returning to Study in Taiwan in the academic year of application.

(二)具外國國籍且申請時兼具中華民國國籍者，自始未曾在臺設有戶籍，並於申請時已連續居留海外六年以上。且本人未曾以僑生身分在臺就學、亦未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

I hold foreign nationality and concurrently hold ROC nationality at the time of application. I have never established household registration in Taiwan, have resided overseas continuously for more than six (6) years at the time of application, and have never studied in Taiwan as an overseas Chinese student, nor have I been assigned for admission by the University Entrance Committee for Overseas Chinese Students in the academic year of application.

(三)具外國國籍，於申請前曾兼具有中華民國國籍者，於申請時已經內政部許可喪失中華民國國籍已滿八年，並於申請時已連續居留外六年以上者，且未曾以僑生身分在臺就學、亦未於當學年度接受海外聯合招生委員會分發。

I hold foreign nationality and previously held ROC nationality, but at the time of application I have lost ROC nationality with approval from the Ministry of the Interior for a period of at least eight (8) years, and have resided overseas continuously for more than six (6) years. I have never studied in Taiwan as an overseas Chinese student, nor have I been assigned for admission by the University Entrance Committee for Overseas Chinese Students in the academic year of application.

(四)具外國國籍，兼具香港或澳門永久居留資格，自始未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者。

At the time of application, I hold foreign nationality and permanent residency in Hong Kong or Macau, have never established household registration in Taiwan, and have resided continuously in Hong Kong, Macau, or overseas for more than six (6) years.

(五)曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上。

I was formerly a citizen of Mainland China, currently hold foreign nationality, have never established household registration in Taiwan, and have resided overseas continuously for more than six (6) years at the time of application.

三、本人所持國外學歷證件，確認為教育部認可，經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證屬實，保證於錄取報到時，繳交經驗證之國外學歷證件影本、歷年成績證明，若未如期繳交或經查證不符合貴校報考條件，本人自願放棄入學資格，絕無異議。

I certify that my foreign academic credentials are recognized by the Ministry of Education and have been authenticated by an ROC overseas mission, an institution established or designated by the Executive Yuan, or an authorized nongovernmental organization. I agree to submit authenticated copies of my foreign academic credentials and complete academic transcripts at the time of enrollment and registration. Should I fail to submit the required documents on time, or if my qualifications are found not to meet the admission requirements, I voluntarily waive my right to admission without objection.

四、本人未曾遭中華民國內各大專校院退學。如違反此規定並經查證屬實者，取消其入學資格並註銷學籍。

I have never been dismissed or expelled from any university or college in the R.O.C. (Taiwan). If this declaration is found to be false upon verification, my admission shall be revoked and my student status canceled.

五、本人保證不具中華人民共和國國籍。

I hereby certify that I do not hold the nationality of the People's Republic of China.

六、本人已閱畢簡章條文，並遵守所有簡章上相關規定。

I'd read all the regulations of the handbook, and do obey the rules.

七、上述所陳之任一事項同意授權貴校查證，如有不實或不符規定等情事，若已經錄取者，取消入學資格；若已入學者註銷學籍，且不發給任何有關之學分證明，絕無異議。

I authorize Takming University of Science and Technology to verify all of the above information provided. If any of the information provided is found and proved to be false, I understand and accept that my admission and student status will be revoked and no proof of attendance will be issued by the University for credits completed.

申請人簽名：_____

申請日期：_____

Applicant's signature

Date of application

附表四/Appendix 4

外國學生入學文件審查授權書 Authorization Statement

※請於申請入學系統確認資訊後簽名送出※

※Please sign and submit after confirming the information in the online application system. ※

本人授權同意德明財經科技大學查證本人所提供的入學申請資料，並授權同意

I authorize and agree Takming University of Science and Technology to undertake verification of the information I have provided.

提供本人相關資料，並使他們免責於此一行為。

Release of my personal information without incurring any liability for doing so.

簽名 / Signature : _____

姓名(全名) / Full name : _____

護照號碼 / Passport number : _____

生日 / Date of birth : _____

簽署此授權書日期 / Date signed : _____

附表五/Appendix 5

外國學生通訊錄

International Students' Contact Information

※請於申請入學系統填寫以下資料※

※ Please enter the following information into the admission application system. ※

申請人姓名 Applicant's Name	(中文 Chinese)		
	(英文 English)		
通訊地址 Address			
電話 Phone Number		性別 Gender	<input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female
電子郵件 E-mail		國籍 Nationality	
*下列通訊軟體擇一輸入即可 Please enter your ID for one of the following messaging apps:			
Zalo 帳號 Zalo account			
Line 帳號 Line account			
WhatsApp 帳號 WhatsApp account			

緊急聯絡人資料 Contact person's information for emergency

家鄉 Hometown 【必填 Required】			
聯絡人 Contact person's name	聯絡人電話 Contact person's phone no.	關係 Relationship	地址 Contact person's address

台灣 Taiwan			
聯絡人 Contact person's name	聯絡人電話 Contact person's phone no.	關係 Relationship	地址 Contact person's address

位置及交通資訊 Location and Directions



一、搭乘捷運直達 (By Metro - Direct)

- 捷運文湖線：至西湖站 (1 號出口右轉環山路後，步行約 5 分鐘即可抵達)。
MRT (Wenhu Line): Get off at Xihu Station (Exit 1, turn right onto Huanshan Rd., about a 5-minute walk).
- 捷運松山新店線：至南京復興站轉乘 1 號文湖線至西湖站。
MRT (Songshan-Xindian Line): Transfer at Nanjing Fuxing Station to Line 1 and get off at Xihu Station.
- 捷運板南線：至忠孝復興站轉乘 1 號文湖線至西湖站。
MRT (Bannan Line): Transfer at Zhongxiao Fuxing Station to Line 1 and get off at Xihu Station.

二、搭乘捷運再轉乘公車 (By Metro + Bus Transfer)

- 捷運淡水信義線：至圓山站轉乘公車 紅 2、247 及 287 區間車，至捷運西湖站。
MRT (Tamsui-Xinyi Line): Transfer at Yuanshan Station to Bus Red 2, 247, or 287 Shuttle to MRT Xihu Station.
- 捷運中和新蘆線：至民權西路站轉乘公車 247，至捷運西湖站。
MRT (Zhonghe-Xinlu Line): Transfer at Minquan W. Rd. Station to Bus 247 to MRT Xihu Station.
- 捷運中和新蘆線：至民權西路站轉乘公車 紅 31，至德明財經科技大學站。
MRT (Zhonghe-Xinlu Line): Transfer at Minquan W. Rd. Station to Bus Red 31 to Takming University Station.
- 捷運板南線：至市政府站轉乘公車 藍 27、內科通勤專車 20 號，至德明財經科技大學站。
MRT (Bannan Line): Transfer at Taipei City Hall Station to Bus Blue 27 or Neihu Technology Park Commuter Bus No. 20 to Takming University Station.
- 捷運板南線：至昆陽站轉乘公車 藍 20 區，至德明財經科技大學站。
MRT (Bannan Line): Transfer at Kunyang Station to Bus Blue 20 Shuttle to Takming University Station.

三、搭乘公車、客運 (By Bus or Coach)

- 中和：公車 950 至捷運西湖站。Zhonghe: Bus 950 to MRT Xihu Station.
- 松山車站：公車 256、內科通勤專車 8 號至德明財經科技大學站。Songshan Station: Bus 256 or Neihu Commuter Bus No. 8 to Takming University Station.
- 臺北車站：公車 247、內湖幹線至捷運西湖站。Taipei Main Station: Bus 247 or Neihu Metro Bus to MRT Xihu Station.
- 大直：公車 28、222、247、256、267、268、286 副、287 區、紅 2、棕 16、藍 7、藍 7 副至捷運西湖站。Dazhi: Various buses including 28, 222, 247, etc., to MRT Xihu Station.
- 士林：公車北環幹線、646、681、683 至捷運西湖站。Shilin: North Circular Metro Bus, 646, 681, 683 to MRT Xihu Station.
- 市政府站：公車藍 7、藍 26 至捷運西湖站，藍 27 至西湖國中站。Taipei City Hall Station: Bus Blue 7, Blue 26 to MRT Xihu Station; Blue 27 to Xihu Junior High School Station.
- 國光客運：基隆—石牌線(國北護大)至西湖國中站。Kuo-Kuang Motor Transport: Keelung—Shipai Line to Xihu Junior High School Station.